

O2i Design Ltd - Corporate Social Responsibility Policy

Our core values:

O2i Design Ltd is committed to the development and success of the people we work with and within the communities we serve. We aim to deliver our services with integrity, fair-dealing and quality in the work that we provide. Our people are our principal asset and we aim to empower and provide support to achieve excellence. We treat everyone with respect, fostering cooperation to achieve goals whilst creating an environment that is diverse, supportive, creative and fun whilst encouraging innovation and collaborative working.

Our principles:

1. Caring for the environment

Our business relies on our planet's natural resources. We feel that our success should not come at the cost of the environment, so we strive to operate in a way that is aware of long-term environmental sustainability. Whether we are saving costs by reducing energy consumption or creating desirable products through innovative, sustainable design, we believe that reducing our impact on the environment will also have positive business benefits. O2i Design is committed to becoming a truly sustainable business. We aim to continue providing our customers with highest quality services whilst minimising any negative impact our projects or we may have on the environment. We take all reasonable steps to manage our work to minimise our environmental impact and to promote good environmental practice. We set and follow best practice in our work. We incorporate technical developments, costs and customer concerns and expectations in the design and construction of the built environment. Recognition of the impact our business has on the environment, principally in reducing our emissions and our usage of paper, energy, IT, water and waste. Improving our energy efficiency and water consumption. Using renewable energy wherever possible. Working closely with suppliers to incorporate the use of sustainable materials and technologies where appropriate. Collecting and recycling of appropriate materials within the workplace. For more information on our Environmental Policy – please contact us.

2. Our communities

We will build relationships with our customers, suppliers and the local community within which we trade by encouraging our employees to consider the needs of others and involve themselves locally. We are proud that amongst our employees we have councillors, volunteers, trustees and carry out voluntary and pro-bono work when possible and appropriate.

3. Our employees

We respect our employees and encourage their development and training. We promote equality as differences in responsibilities and consider the interests of all our employees (for welfare and health & safety). We aim to empower our employees and we recognise individual contributions. Our aim is the happiness of our members through their worthwhile and satisfying employment in a successful business. For more information on our Diversity and Equal Opportunity Policy Statement – please contact us.

Our relationships and responsible behaviour within our marketplace and with our suppliers.

We conduct our business relationships with integrity and courtesy and honour our trading commitments. Our aim is to build long-term relationships with our customers and our suppliers and provide support for small, local specialist trades and craftspeople. Our relationships with suppliers, like those with our customers, are based on honesty, integrity and courtesy. It is especially important to us that we help them to build sustainable businesses.

4. Shared responsibility and accountability

Social and environmental responsibility involves everyone. We communicate our environmental policies and objectives openly and honestly to those with an interest in our activities, including customers and suppliers. We encourage them to communicate with us and seek their views.